

TERM FACULTY CAREER PLANNING RESOURCE GUIDE

*This is an optional resource guide for faculty and administrators.
Adapt the steps for your needs.*

1. Plan your career goals and trajectory

- Review Position Responsibility Statement (PRS) [[Faculty Handbook Section 3.4](#)]
- Know your PRS
- Identify strengths, areas of contribution, impact, and excellence
- Pinpoint areas of growth
- Take advantage of [opportunities for faculty development](#)
- List resources needed to achieve your goals
- Set short- and long-term goals (e.g., 1-year, 3-year, 5-year)
- Evaluate whether your plan is realistic and aligns with department needs
- Seek advice and input from your department chair, mentor(s), and/or senior colleague(s) at ISU and beyond.

2. Study Evaluation, Renewal, and Advancement of Term Faculty resources

- Evaluations, Renewal, and Advancement of Term Faculty Appointments [[Faculty Handbook Section 5.4](#)]
- [Term Faculty Appointments](#)
- [Advancing Your Term Career at ISU](#)
- [College governance documents](#) and [templates](#)
- [Departmental governance documents](#)
- [Exemplary Term Faculty Portfolios](#)

3. Communicate your career plan and goals

- Meet with your department chair. Assess alignment among your plan, your PRS, and advancement criteria
- Build/cultivate a network of mentor(s) and/or senior colleague(s) at ISU and beyond who can help you achieve your career goals
- Adjust your career plan and goals, as needed